

**Board of Park Commissioners
Meeting Minutes of
June 14, 2021**

Call to Order: Mrs. Galka called the meeting to order at 6:00 p.m. followed by the recitation of the Pledge of Allegiance. The meeting was held with the meeting open to the public and a call-in number for remote public participation.

Roll Call: Commissioners in attendance: Mr. Kara, Mrs. Sills, Mrs. Galka, and Mr. Weinman, Common Council Representative Mr. Huddlestun, School Board Representative Mrs. Hillan. Also present: Park Board Secretary Ms. Montes, Park Director Mrs. Goodpaster

Approval of Agenda: Motion by Mr. Kara, seconded by Mr. Weinman to approve the agenda as presented. All aye, motion carried. (4-0)

Approval of Minutes: A name correction for Mrs. Wilfong and a misspelled word. Motion by Mrs. Sills, seconded by Mr. Weinman to accept the minutes as presented. All aye, motion carried. (4-0)

Approval of Register of Claims: Mrs. Goodpaster stated that the \$13,000 invoice is for Puretek LLC. They did the pool flooring and fixed the cracks on ramp. Also, they added electric outside for the food trailer. She is satisfied with the work they did and it's completes the building. Motion by Mrs. Sills, seconded by Mr. Kara to accept the register of claims as amended. All aye, motion carried. (4-0)

Correspondence: Nothing under Correspondence

Director Report: Mrs. Goodpaster reported that the opening for the pool was Monday June 7th. She mentioned that the park has a new logo and it adds a personal identity to the park department. She noted that the concession stand is up running and doing great and all the employees are doing well.

The country jam took place Saturday June 5th and it went well. There will be a few changes for the following year, but over all there were no major problems and everyone enjoyed themselves. There are plans to make it a two day festival next year.

The summer market is in full swing and has had record numbers. People are coming out and spending money and enjoying themselves. Mrs. Goodpaster stated that the money for summer market goes back to events, however, the Lakefront festival and any other programming is under the parks department budget.

Arts in the Park started June 14th and will continue to go through August the 15th. Kids are coming out; however having partnered up with the school food truck program has also attracted more kids to the park. The kids get to enjoy free lunch and have some fun with arts in the park.

Mrs. Goodpaster also noted that the park department is getting ready for the 4th of July weekend. This year the 4th falls on a Sunday, so the parade will start at noon after church times. The route will be a little different this year but she believes it's the safest way to go. We are

staging on 8th Street at the middle school, North on Lincoln and will continue onto Main St. to 3rd St., West on 3rd to Wisconsin St., North on Wisconsin St. and disperse at Cleveland.

A small discussion was held in regards to upgrading Brickie Bowl so that it can be rented out for big events in the future. Mrs. Goodpaster stated that it would need to be bonded out because it's not a project that we can piece together. It has to be planned out well being able to execute the whole plan. She mentioned that electric and bathrooms are a huge expense, but it is much needed so that Brickie Bowl would be able to function for big events and so that it can become an open park to the public at all time. Everyone agreed that Brickie Bowl needs its own master plan.

Plan Commission Report: nothing to report under plan commission

Common Council Report: Mr. Huddleston gave an update in regards to the American Rescue Plan. He reported that we don't have the money yet and the Mayor will brief us with the plans. He also mentioned that there is a new golf cart ordinance and it is available on line and the police department also has it on their website.

School Board Report: Mrs. Hillan reported that the food program didn't waste any time and started the program right way. School is out for the summer and graduation took place Sunday June 13th. She is happy to see kids out playing a having a little bit of normal, the schools are just hoping that it continues to stay like that coming fall, but that depend on Lake County numbers.

Mrs. Hillan also mentioned that she is so proud of all the accomplishments, students are come out prepared for the future and more than 2/3 of students graduated with college credits.

Old Business: Nothing under Old Business

New Business: Classic car wash: Terry Lahaie addressed the board requesting permission to replace the old shed with a new shed along the fence that has been there for 37th years; however the fence is in the parks property easement area. He mentioned that the new shed will not be permanent so if any problem would occur that he will move the shed at his own expense. He mentioned the plan commission approved the new shed, but suggested that he would bring it to the park board as well. Motion by Mrs. Sills, seconded by Mr. Kara to allow Terry Lahaie from Classic car was to replace a shed along the easement and property line in the parks department with the understanding that if it needs to be removed for any reason there will be an agreement in place and that cost will be at the expense of the petitioner. All aye, motion carried. (4-0)

Resolution No. 2021-2: is a resolution establishing the policy by which members of the park district board of commissioners may participate by electronic means of communication; where a member of the governing body may participate by any means of communication. Heather McCarthy remotely stated that there was an emergency order issue by the governor would be lifted, but it was extended to July 1st. However, moving forward part of the emergency order is to allow for electronic meeting via zoom. Mrs. McCarthy expresses that approving this resolution will allow board member participate electronically in case of an emergency. Motion by Mr. Kara, seconded by Mr. Weinman to adopt resolution No. 2021-2 a resolution establishing the policy by which members of the park district board of commissioners may participate by electronic means of communication. All aye, motion carried. (4-0)

CivicRec Proposal: Mrs. Goodpaster presented to the board two CivicRec proposals in which both have the same the end goal: to empower the public sector to accomplish impactful initiatives using innovative solutions that save time and more efficient that will serve the needs today and well into the future. This will provide the staff and customers with the greatest service in the industry, both in person and online.

CivicRec, a CivilPlus company, has 10 years of experience and is designed specifically to meet the needs of municipal parks and recreation departments and their customers (the public) with a modern, intuitive interface that is powerful, well managed, and actively supported. The project cost includes the CivicRec implementation, professional services and the annual recurring serves for the cost of \$10,463.

CivicRec Department Header Contract, delivers high-caliber, responsive web presence that reflects the vision in design, features and functionally. CivicEngage Central is user friendly, yet flexible and powerful with intuitive navigation for your citizens and easy to use administration for the staff. True live editing and training is included so the staff can be efficient on day one. System will be secure and continuously updated, as experts develop future cutting edge solutions designed specifically for local government. The project cost for the standard department header package if for the features and functionality, design and content and annual recurring services for the cost of \$3,676.

A small discussion was held in regards on how the CivicRec department header will benefit the park department as a whole; providing the department with facility reservations, activities registration, league management, ticketing, reporting financials, mobile ready, credit card processing, and a lot of more benefits. Motion by Mr. Kara, seconded by Mr. Weinman to accept the CivicRec proposal to include the Header option. All aye, motion carried. (4-0)

Announcements: Friends of Robinson Lake addressed the board announcing that they are selling kayak raffles at the summer market on June 17th, July 15th and August 5th. Tickets are \$10.00 dollars and only 250 tickets will be sold.

Adjournment: Motion to adjourn by Mrs. Sills, seconded by Mr. Weinman. All aye, motion carried. (4-0)

Maria Stue

Charlotte Sills

Bill Weinman
