

COMMON COUNCIL OF THE CITY OF HOBART, INDIANA
Ordinance No. 2022 - 47

AN ORDINANCE AMENDING THE CITY EMPLOYEE HANDBOOK,
SECTION 2 - EXPECTATIONS & POLICIES

WHEREAS, the City of Hobart Common Council adopted an Employee Handbook as Ordinance 2013-44 on December 18, 2013 and adopted Amendments to the Handbook under Ordinance 2015-06 on April 1, 2015, Ordinance 2015-21 on August 5, 2015, Ordinance 2017-26 on November 15, 2017, Ordinance 2017-33 on December 20, 2017, Ordinance 2019-32 on November 6, 2019, Ordinance 2020-38 and Ordinance 2020-39 on December 16, 2020, and Ordinance 2021-31 on September 15, 2021; and Ordinance 2022-39 on December 7, 2022, and

WHEREAS, the Employee Handbook establishes the policies and conditions of employment for City of Hobart employees; and

WHEREAS, the City of Hobart Common Council desires to amend said Employee Handbook in the following section to add two additional salaried supervisory positions, already existing as supervisory positions but inadvertently were not added to this section of the handbook;

THEREFORE, BE IT ORDAINED by the Common Council of the City of Hobart as follows:

SECTION ONE: The City of Hobart Employee Handbook in Section 2, Expectations & Policies under the subheadings of *Salaried Supervisory Positions* be amended by adding the language as shown in **bold** as follows:

Salaried Supervisory Positions

Certain executive, administrative, professional and supervisory positions are deemed exempt employees. The salaries and other compensation paid for such positions include compensation for all hours necessary to adequately perform the requirements of the job. The Common Council establishes positions and salaries and may amend same from time to time as authorized by law.

The employees listed below are deemed salaried exempt and shall receive sick leave, personal leave, or funeral leave at the discretion of the Mayor. These positions may be amended as deemed necessary:

1. Executive Secretary to the Mayor
2. Fire Chief
3. Assistant Fire Chief
4. Police Chief
5. Police Captains and Lieutenants
6. Director of Public Works
7. Building Commissioner
8. Park Director
9. City Engineer
10. Director of Development
11. City Planner
12. Director of Special Events
13. **City Attorney**
14. **MRC Executive Director**

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SECTION TWO: This Ordinance shall be in full force and effect upon approval of the Common Council and the Mayor.

SECTION THREE: All other provisions of Ordinance 2013-44 (as amended) shall remain in full force and effect.

ALL OF WHICH is PASSED and ADOPTED by the Common Council of the City of Hobart, Indiana on this 2/3rd day of December, 2022.

ATTEST: Deborah A. Longer
Deborah A. Longer, Clerk-Treasurer
Brian K. Snedecor
Brian K. Snedecor, Presiding Officer

PRESENTED by me to the Mayor of the City of Hobart on the 2/5th day of December, 2022 at the hour of 6:45 pm.
Deborah A. Longer
Deborah A. Longer, Clerk-Treasurer

APPROVED, EXECUTED and RETURNED by me to the Common Council of the City of Hobart on this 2/5th day of December, 2022.

ATTEST: Deborah A. Longer
Deborah A. Longer, Clerk Treasurer
Brian K. Snedecor
Brian K. Snedecor, Mayor