

CITY OF HOBART BOARD OF PUBLIC WORKS AND SAFETY

Resolution 2014-09

**A Resolution Authorizing the Issuance of Solicitation for Bids
for a New Solid Waste Disposal Agreement**

WHEREAS, the City of Hobart Board of Public Works and Safety ("Board") previously approved, after competitive sealed bids, the execution of a Solid Waste Disposal Agreement, adopted pursuant to the provisions of I.C. §§36-9-30-5 and 36-1-12-4, by and between the City of Hobart, Indiana and Republic Services of Indiana, L.P.; and

WHEREAS, the Agreement, pursuant to its terms, was extended twice consecutively for a period of one year each, the most recent extension to expire on November 30, 2014; and

WHEREAS, officials of the City Department of Public Works and the City Administration have advised the Board to authorize the issuance of a Solicitation for Competitive Bids and the publication of Legal Notice thereof in the manner required by law; and

WHEREAS, the Board, having been so advised desires to authorize the issuance of a Solicitation for Competitive Bids and the publication of Legal Notice thereof so that a new contract for the disposal of the City's municipal solid waste and post-consumer recyclables will be ready for award prior to November 30, 2014, said Solicitation and Notice to be in substantial conformance with the documents attached hereto and made a part hereof as Exhibits "A," and "B," respectively; and

THEREFORE, BE IT RESOLVED by the Board of Public Works and Safety of the City of Hobart, Indiana, that:

The Board now authorizes that a sealed competitive bid be pursued for a new solid waste disposal agreement, upon similar terms as previously awarded, and in accord with the solicitation of competitive bids for solid waste disposal services and Notice to Bidders which are attached hereto and made a part hereof. The Board authorizes said Notice to be published in the manner required by law.

ALL OF WHICH is adopted as the Resolution of the City of Hobart Board of Public Works and Safety on this 1st day of October, 2014.



BRIAN K. SNEDECOR, Presiding Officer

ATTEST:



DEBORAH A. LONGER, Clerk-Treasurer

October 1, 2014

CITY OF HOBART, INDIANA, BOARD OF PUBLIC WORKS AND SAFETY

Solicitation of Competitive Bids for Solid Waste Disposal Services

The City of Hobart Board of Public Works and Safety ("Board") hereby solicits and requests competitive bids for a contract for solid waste disposal services in accordance with I.C. §§ 36-9-30-5 and 36-1-12-4.

"Solid waste" as that term is used herein, is comprised of the following categories:

1. Refuse (including municipal solid waste)
2. Co-mingled post-consumer recyclables

This solicitation does not include disposal services for white goods, tires or hazardous materials.

Proposed prices must be specified per ton of solid waste. A ton means 2,000 pounds, not a metric ton.

Notice to Bidders in a form approved by the Board shall be published in at least two (2) newspapers of general circulation in the county, two (2) times, at least one (1) week apart, with the second publication made at least seven (7) days before the date the bids will be received, all as required by I.C. §§ 36-9-30-5, 36-1-12-4 and 5-3-1-2 (e).

An **original and six (6) copies** of the completed and sealed bid package must be submitted to the Board of Public Works and Safety, c/o Clerk-Treasurer, 414 Main Street, Hobart, Indiana 46342, on or before **3:30 p.m. Central Standard Time on Wednesday, ~~Wednesday~~ October 29, 2014**. Bids will be opened publicly and read aloud in the Office of the Clerk-Treasurer, 414 Main Street, Hobart, Indiana, 46342 on Wednesday, October 29, 2014 at 3:30 p.m. Central Standard Time.

Since the value of the contract will yield gross revenue to the contractor of at least \$25,000 during the time it is in effect, the following information must be submitted as part of the sealed bid package by each bidder:

- A. A financial statement.
- B. A statement of experience.
- C. The bidder's proposed plan or plans for performing the contract.
- D. The equipment the bidder has available for the performance of the contract.
- E. Certificate of Insurance for the coverage specified on page 3.
- F. Non-collusion affidavit.

All of the aforementioned information must be supplied on a completed State Board of Accounts Form 96.

The City of Hobart is seeking bids for a two (2) year contract for solid waste disposal services with an option to renew said contract for up to two (2) successive one (1) year terms. The contract will commence on December 1, 2014 and continue through November 30, 2016. The two (2) successive one (1) year terms shall commence on December 1, 2016 and continue through November 30, 2017 and commence on December 1, 2017 and continue through November 30, 2018.

All bid prices must be supplied on the enclosed bid form provided by the City of Hobart. All prices must be specified for all categories of solid waste. Since the disposal of post-consumer recyclables shall be at no cost, no bid price must be supplied for that category. A bid which merely provides an initial cost and then subsequent percentage increases will be considered non-responsive.

Bid prices may not include any minimum number of loads or tonnage to be disposed nor may they include a minimum one (1) ton charge for every load of waste delivered. All bid prices must be specified on a per ton basis and every load must be weighed. Any bid which does not conform to the foregoing requirements will be considered non-responsive. Bid prices must be inclusive of all applicable fees or taxes relating to the disposal. A bid which contains add-ons to the proposed price will be considered non-responsive.

The sealed bid package must also contain the following:

- A. The proposed contract for the services.
- B. A designated through truck route from the City of Hobart to the proposed transfer facility including the mileage to the transfer facility from 1840 East State Road 130, Hobart.
- C. Verification that the contractor maintains all operating permits and licenses required by local, state and federal law.
- D. Verification that the transfer facility will be open during the minimum hours of at least 6:00 a.m. to 4:00 p.m. as well as verification that the transfer facility will be open on Saturdays for any week which contains the following holidays if they occur on a weekday:

New Year's Day	Independence Day	Thanksgiving Day
Good Friday	Labor Day	Christmas Day
Memorial Day	Veterans Day	New Year's Eve Day

- E. Verification that the transfer facility will be open beyond the minimum hours stated above for any week in which the above holidays occur.

Each bid package must contain a bid bond or certified check in an amount equal to five percent (5%) of the proposed price for the first year of disposal service. This amount should be based upon the City of Hobart calendar year 2013 approximate tonnage of 11,000 tons of refuse. The 2013 approximate tonnage for post consumer recyclables is amounted to 1250 tons. However, this category does not need to be included in the amount of the bid bond or certified

check. The amount of the bid bond or certified check shall be subject to forfeiture to the City of Hobart in the event that the bidder refuses to enter into a contract after the award to the bidder or in the event that the bidder withdraws its bid before the award of the contract.

Each bid must provide the address of the transfer facility to which the municipal solid waste will be delivered. Only one site may be provided. Each bid must provide a written guaranty that this transfer facility will remain available for disposal through the potential four (4) year duration of the contract. Bids which do not include this guarantee or which propose alternate delivery sites will be considered non-responsive. The city may take into account its increased costs to deliver refuse to a distant transfer point in awarding the contract.

Each bid must include the name and address of all possible landfills which the bidder will use for final disposal.

Each bid must contain evidence of ability to conduct business in the State of Indiana as well as evidence of insurance coverage for worker's compensation, employer's liability, commercial liability, vehicle liability and comprehensive and general liability. The successful bidder will be required to add the City of Hobart as an additional insured on said insurance policies.

Bid prices and other information submitted by each bidder shall be used to award a contract to the lowest responsible and responsive bidder.

The City of Hobart reserves the right to award a contract for the exclusive right to dispose of solid waste.

The City of Hobart also reserves the right to award a contract for each category of solid waste separately to the lowest responsible and responsive bidder if there is a financial advantage to the City of Hobart in doing so.

A bidder who provides a bid price for any category of solid waste agrees it is obligated to enter into a disposal contract with the City of Hobart for a single category of solid waste if its bid for that category is selected as the lowest responsible and responsive bid.

The City of Hobart also reserves the right to waive any formalities or compliance with non-material aspects of the specification with the exception of those required by I. C. § 36-9-30-5(d).

The City of Hobart also reserves the right to reject all bids.

DATED: October 1, 2014

CITY OF HOBART
BOARD OF PUBLIC WORKS AND SAFETY

Brian K. Snedecor, President
Thomas Ehrhardt, Member
Rich Lain, Member

BID FORM

Name of Bidder:			
Category	December 1, 2014 Through November 30, 2016	December 1, 2016 Through November 30, 2017	December 1, 2017 Through November 30, 2018
Refuse and Co- mingled Post Consumer Recyclables:			

NAME OF BIDDER: _____

ADDRESS OF BIDDER: _____

DATE: _____

Authorized Signature of Bidder

**LEGAL NOTICE
CITY OF HOBART, INDIANA
BOARD OF PUBLIC WORKS AND SAFETY**

The City of Hobart, Indiana is soliciting sealed competitive bids for a contract for disposal services for solid waste in accordance with I.C. § 36-9-30-5 and I. C. § 36-1-12-4. Bids will be accepted at the office of the Clerk-Treasurer, 414 Main Street, Hobart, Indiana, 46342 on or before 3:30 p.m. Central Standard Time (C. S. T.) on Wednesday, October 29, 2014.

Written solicitation including plans and specifications is on file and available for pick-up and review in the office of the Clerk-Treasurer, 414 Main Street, Hobart, Indiana 46342.

Sealed bids must be submitted in accordance with said solicitation for bids available at the office of the Clerk-Treasurer.

Bids will be opened publicly and read aloud in the office of the Clerk-Treasurer at 3:30 p.m. on October 29, 2014. The bids will thereafter be taken under advisement for legal and technical review. The contract for disposal services will be awarded at the regularly scheduled meeting of the Board of Public Works and Safety to be held on November 5, 2014 at 4:00 p.m. C.S.T. in the Common Council Chamber, Second Floor, 414 Main Street, Hobart, Indiana 46342

BOARD OF PUBLIC WORKS & SAFETY
Brian K. Snedecor, Mayor
Thomas Ehrhardt, Member
Richard Lain, Member

Deborah Longer
Clerk-Treasurer