

Date Submitted_____

Petition #_____

FOR OFFICE USE

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

CITY OF HOBART HISTORIC PRESERVATION COMMISSION
PLANNING AND BUILDING DEPARTMENT
414 MAIN STREET
HOBART, IN 46342

INSTRUCTIONS TO APPLICANT

ALL REQUESTED INFORMATION MUST BE COMPLETED ON OR ACCOMPANY THIS APPLICATION. Use N/A if not applicable.

This **application** is hereby made for a Certificate of Appropriateness (COA) as **required** under the stipulations of Ordinance #2007-31 which requires that *no exterior portion of any structure (including color change, wall, fences, light fixtures, steps, parking lots, or other appurtenant features) utility, or sign shall be erected, altered, restored, moved, or demolished* until an application of a Certificate of Appropriateness has been **submitted and approved** by the Hobart Historic Preservation Commission.

Note: This issuance of the Certificate of Appropriateness to the applicant certifies that they project is appropriate for the designated Historic District, it is **NOT** a permit to construct, remodel, or demolish. The applicant is responsible to obtain any and all other necessary permits including a **building permit**. **To apply for a building permit applicant must contact the Hobart Building Department, (219) 942-1722**

A. LOCATION OF PROJECT

Address of property where work is to be done:

For vacant lots or demolition only:
Legal Description of Property: (description by lot number, block, and subdivision name)

B. APPLICANT’S INFORMATION

Name:_____

Address/City:_____

Phone Home:_____ Work:_____

Property Interest of applicant: (Check One)

OWNER ☐ CONTRACTOR ☐ ARCHITECT ☐ PURCHASER ☐

Other (please specify) _____

C. OWNER OF PROPERTY (Use N/A if same as applicant)

Name:_____

Address/City:_____

Phone: Home: _____ Work:_____

D. CURRENT USE OF PROPERTY

Residential ☐ Single Family ☐ Two Family ☐ Multi-Family ☐

Commercial ☐ Institutional/Educational ☐ Vacant Lot ☐

Other ☐ (please specify)_____

Will use or zoning change under the proposed work? YES ☐ NO ☐

If so, please specify: _____

E. DESCRIPTION OF WORK TO BE DONE
The proposed work will be for (*check all that apply*):

Primary structure/house ☐ Secondary structure (or garage) ☐

Site ☐ Exterior Work ☐ Fencing/Landscaping ☐

Addition ☐ New Construction ☐ Moving a Structure ☐

Demolition (partial or complete) ☐ Other ☐

Describe the work in detail (**including materials, colors, finished, color chips, samples, etc.**) _____

(Use additional sheets as necessary)

DOCUMENTATION OF PROPOSED WORK MUST ACCOMPANY THIS APPLICATION AT THE TIME OF SUBMISSION. OTHERWISE, A DECISION CANNOT BE MADE IN A TIMELY MANNER.

TYPE OF DOCUMENTATION (check all that apply):

☐ Contractor’s Specifications

☐ Site Plan

☐ Building Plans/Elevations

☐ Product Literature

☐ Photographs

☐ Samples/Swatches

☐ Other (please specify):_____

ESTIMATED COST OF WORK:_____

F. THE WORK WILL BE DONE BY (Note: Work Must Be Completed by Contractor licensed with the City of Hobart)

Name of Contractor:_____

Address of Contractor:_____

Date of Start:_____ Date of Completion:_____

NOTE: It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premised described for any purpose or in any manner prohibited by the Zoning Ordinance, the Historic Preservation Ordinance, or by other ordinances, codes, or regulations by the City of Hobart, Indiana.

Applicant’s Signature: _____ Date _____