

City of Hobart
Riverfront District Alcoholic Beverage Permit Packet

1. ____ Riverfront District Alcoholic Beverage Permit Guidelines
2. ____ City Application for Hobart Riverfront District Alcoholic Beverage Permit
3. ____ Cover Letter for State Application and Process

Please submit four (4) hard copies of the following for the Mayor's consideration:

- ____ Completed **City** Application including:
 - ____ Detailed Business Plan
 - ____ Sample or Proposed Menu
 - ____ Interior Floor Plan with Relation to Exterior
 - ____ Zoning Acknowledgement from the City of Hobart Planning Department
 - ____ Certificate of Insurance
 - ____ City Application Fee: Check made payable to City of Hobart

- ____ Completed **State** Application (*forms to be printed from www.in.gov/atc*) including:
 - ____ Application for New Permit
 - ____ Affidavit of Compliance Regarding Notice Posting
 - ____ County Verification of Business Location
 - ____ Property Tax Clearance

For questions regarding the City's application process, please contact the City at (219) 942-5517

If the Mayor approves the application, he will issue a favorable recommendation in the form of a letter to the Alcohol and Tobacco Commission (ATC). The following is required to be submitted to the Alcohol and Tobacco Commission (ATC):

- ____ Mayor's Letter of Recommendation to the ATC
- ____ Resolution 2011-16 (*Designating the Riverfront District in the City of Hobart*)
- ____ Aerial Map of the City's Riverfront District identifying the business location
- ____ Application for New Permit
- ____ Affidavit of Compliance Regarding Notice Posting
- ____ County Verification of Business Location
- ____ Property Tax Clearance Schedule (*must be stamped w/embossed seal from County Treasurer*)
- ____ State Application Fee

For questions regarding the State application process, please contact the ATC at (317) 232-2430