

**AFFIDAVIT**

CITY OF HOBART PLANNING DEPARTMENT  
414 MAIN STREET HOBART, IN 46342  
(219) 942-7985 [planning@cityofhobart.org](mailto:planning@cityofhobart.org)

Docket No. \_\_\_\_\_

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Owner/Agent for Owner)  
*(delete one)*

Personally appeared before me in my State and County aforesaid, who after being first duly sworn made oath before me that: **no member of the Plan Commission of the City of Hobart, Indiana, nor of the Common Council thereof has any interest in property described herein either individually, by ownership of stock in corporation owning such land, or partnership, and no member of the immediate household of any member of the commission or governing body has any such interest, except as follows:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GIVEN UNDER MY HAND THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
AFFIANT

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires \_\_\_\_\_

All petitions shall be accompanied by a scale drawing of the affected area.

- I. The Plan Commission meets on the first Thursday of every month at 7:00 p.m. Applications are due the Tuesday directly following a regularly scheduled Plan Commission meeting. If applications are filed after the deadline and can meet state notification requirements, they may pay twice the applicable fee and be placed on next Plan Commission agenda.
- II. Filing Fee: \$100. 00 payable to the City of Hobart and \$35 public notice frame and sign for public notice, \$20 of which is refundable once frame is returned with receipt.
- III. Public Hearing Checklist:
  - a. Original Plat of Survey with complete legal description, parcel numbers, and acreage. A deed may also be required.
  - b. Application completed and notarized. If the petitioner is not the owner, a completed Power of Attorney form must be submitted with application.
  - c. Mail petition packet to board members of the Hobart Plan Commission, once petition is assigned a docket number by staff. (see attached for member list)
  - d. Legal Advertisement placed in a paper of local circulation 10 days prior to public hearing. Proof of publication must be presented to staff prior to public hearing.
  - e. Notification of adjacent property owners. The list is generated by City of Hobart Staff. Petitioner is responsible to contact via certified US Mail and return certification to staff prior to public hearing.
  - f. Place sign and frame at location at least 10 days prior to public hearing.
  - g. Comments as deemed necessary by the Planning Department
- IV. Appear before Board of Works and the City Council for final decision.



**PETITION TO VACATE**

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Note: The City of Hobart, Indiana requires two instruments for recording after approval by the Plan Commission as follows: Two (2) mylar copies to be submitted for signature to the Board of Works and an Ordinance to be submitted to the Common Council.

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NAME OF SUBDIVISION/STREET \_\_\_\_\_

Owner \_\_\_\_\_ Phone No. \_\_\_\_\_

Address of Owner \_\_\_\_\_

Applicant \_\_\_\_\_

We are the owners of the real estate included in said subdivision

General location by reference to nearest north, south, east and west streets \_\_\_\_\_

Legal description of property boundaries:

Name of Township \_\_\_\_\_ Section \_\_\_\_\_ Range \_\_\_\_\_

Area (in acres) \_\_\_\_\_ No. of lots \_\_\_\_\_ Length in feet of streets to be vacated \_\_\_\_\_

Is any part of subdivision within five hundred (500) feet of a park, parkway or boulevard? \_\_\_\_\_

Present zoning \_\_\_\_\_

Board of Public Works Recommendation \_\_\_\_\_

Brief description of improvements affected:

- 1) Streets
- 2) Sanitary System
- 3) Storm Water System
- 4) Utilities

Name of registered Engineer or Surveyor \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

CLERK TREASURER'S STAMP

ZONING ADMINISTRATOR'S APPROVAL