

**PUBLIC NOTICE POSTING REQUIREMENTS and AFFIDAVIT SUBMISSION
PRIOR TO COMMON COUNCIL PUBLIC HEARING**

If your abatement request requires a favorable recommendation from the Economic Development Commission (EDC), then a sign and sign frame will be given to you at this EDC meeting. (If you are not required to appear before the EDC, then this sign and sign frame will be provided to you upon payment of the application fees or after a date has been set by the City Council for the required Public Hearing.)

At the first Common Council meeting after their declaratory actions on the proposed abatement application, the Presiding Officer will inform you of the date of the Public Hearing. You will need to fill in this date on the sign in a permanent black marker. You will then need to post and maintain the sign on the property proposed for tax abatement (either real or personal or both) for ten (10) days prior to the Public Hearing date.

You will also be required to fill out an Affidavit (see attached page 2) and have it notarized prior to the Public Hearing. You will need to submit this Affidavit to the Clerk-Treasurer or Presiding Officer at the second Common Council meeting (the date of the Public Hearing). If the Affidavit is not submitted, the Public Hearing will be postponed.

Twenty dollars (\$20.00) of the public notice fee shall be refunded by the City to the applicant upon presentation of the receipt for initial payment of the public notice fee and the return of the sign frame in good condition. (The sign itself does not need to be returned.) Please return the sign frame to the Director of Development or Assistant Director, have he or she initial your receipt showing that the frame was returned, and then go to the Clerk-Treasurer's office to request your refund with the signed receipt which you will present to them. You will need to fill out an Accounts Payable Voucher while at the Clerk-Treasurer's office. A check for \$20 will then be mailed to you.

Please note that as per the applicant's signature on the *Acknowledgement of Compliance with Policies* form, the City may retrieve the sign and frame from the applicant's property if a request for a refund and return of frame is not done within ten (10) days from the date of the Public Hearing, resulting in the forfeiture of the sign frame deposit (\$20) from the public notice fee.

STATE OF INDIANA)
) SS:
LAKE COUNTY)

AFFIDAVIT

I, _____, hereby state:

1. That I am competent to testify to the facts set forth herein and if called as a witness, I would so testify under oath to these facts.
2. That I am not under any incapacity.
3. That I am an applicant for tax abatement. (Check the type of abatement below that applies; one affidavit submitted per abatement type.)

Real Personal Vacant Building Deduction

4. That I was provided a sign frame and sign indicating notice of the date, place and time of the Hobart Common Council public hearing with my application for tax abatement.
5. That I placed said sign frame and sign with notice of the date, place and time of the Hobart Common Council public hearing in a conspicuous place of the property for which I am seeking tax abatement and maintained the sign at said location for ten (10) days prior to the Hobart Common Council public hearing.

I affirm under the penalties for perjury that the foregoing statements are true and based upon my personal knowledge.

Signature

Name Printed or Typed

Before me, a Notary Public, in and for said County and State, this _____ day of _____, 20____, personally appeared before me or acknowledged the execution of the above instrument to be his/her voluntary act and deed, for the uses and purposes therein stated.

In witness whereof, I have hereunto set my hand and official seal the date and year last above written.

My Commission Expires: _____

_____, Notary Public

SEAL: Resident of _____ County