

**MINUTES OF THE REGULAR MEETING  
BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF HOBART, LAKE COUNTY, INDIANA  
February 5, 2020**

**Call to Order/Pledge to the Flag:** Mayor Snedecor called the meeting to order at 3:35 p.m., followed by the Pledge of Allegiance.

**Roll Call:** The following members were present: Mr. Lain, Mrs. Longer and Mayor Snedecor. Also present: City Attorney Heather McCarthy and Admin. Asst. C. Govert

**Reading of Minutes:** Motion by Mr. Lain, seconded by Mrs. Longer, to accept the minutes of the Regular Meeting of January 15, 2020 as presented. All aye, motion carried. (3-0)

**Correspondence:** City Attorney McCarthy asked the Board to consider the Agreement for Employment of Ordinance Violation Attorney with Stacey Whitten for 6 months to assist her while the newly created legal department is being organized. Motion by Mr. Snedecor, seconded by Mr. Lain, to approve the agreement for employment for Stacey Whitten for 6 months as presented. All aye, motion carried. (3-0)

**Approval of Register of Claims and Payroll Claims:** Motion by Mr. Lain, seconded by Mrs. Longer, to accept and sign the register of claims and payroll claims as presented. All aye, motion carried. (3-0)

**Approval of Agenda:** Mr. Dammarell, BF&S, requested to move the item regarding 69<sup>th</sup> Ave. Tree Clearing to the beginning of tonight's business. Motion by Mrs. Longer, seconded by Mr. Lain, to approve the agenda with the change. All aye, motion carried. (3-0)

**NEW BUSINESS:**

**Consideration of Award of Bid:** Tree Clearing Services for 69<sup>th</sup> Ave. Project: Mr. Dammarell, BF&S, was present and noted that 3 sealed quotes were received and opened on January 31, 2020 with the most responsible and responsive quote from Ellenberger's Maintenance Services in the amount of \$27,777.00. The job is time sensitive and must be completed no later than April 1, 2020. The RDC recently passed a Resolution giving the authority to award the bid to the Board. Motion by Mr. Snedecor, seconded by Mr. Lain, to award the bid to Ellenberger's Maintenance Services in the amount not to exceed \$27,777.00 as presented. All aye, motion carried. (3-0)

**UNFINISHED BUSINESS:**

**Review: Property Maintenance Violations:** Daniel Crunk, re: 320 N. Washington St.: Lt. Russo said that Mr. Crunk is working with the City Engineer and has a signed contract and obtained a building permit. He has removed the tarp and Lt. Russo recommends removing this item from the agenda with full compliance. Motion by Mr. Lain, seconded by Mrs. Longer, to accept full compliance and remove this item from the agenda. All aye, motion carried. (3-0)

**Review: Unsafe Building:** Kayla Peco & Tanner Batchelor, re: 208 S. Colorado St.: Mr. Hannigan said that the furnace has been installed but no other work has been completed. He recommends setting this matter over for review at a future meeting. Motion by Mr. Snedecor, seconded by Mr. Lain, to set this item over for review at the April 1, 2020 meeting of the Board of Works. All aye, motion carried. (3-0)

**Review: Order to Comply:** Property Maintenance: Valasquez Mufflers, re: 8500 E. Ridge Rd.: Mr. Hannigan said that the mansard roof has been replaced and the job is 99% complete and should be

finished in about a week. There is the matter of a \$250 fine that was imposed at a previous meeting which can be discussed at a future meeting once all work has been completed. Motion by Mr. Snedecor, seconded by Mr. Lain, to set this matter over for complete compliance at the March 4, 2020 meeting of the Board of Works. All aye, motion carried. (3-0)

**Review: Request to Remove Trees from City Easement: Michelle Allan, re: 1101 Garfield St.:** Mr. Laco, Public Works Supt., noted that 3 trees were reviewed by the Arborist. Tree #1 has storm damage that has left the tree unbalanced. Tree #2 has no visible damage and is not dying or diseased. Tree #3 is dead and should be removed. Mr. Laco recommends removing tree #1 and #3. Motion by Mr. Snedecor, seconded by Mrs. Longer, to authorize the Public Works Department to remove trees #1 and #3 using in-house or outside resources as necessary. All aye, motion carried. (3-0)

**Continued: Consideration of Memorandum of Agreement: Federal Bureau of Investigation/GRIT re: Occupancy Expenditures:** Attorney McCarthy noted that she just received the Agreement back from the FBI and has not had a chance to review it. Motion by Mrs. Longer, seconded by Mr. Snedecor, to continue this item to the February 19, 2020 meeting of the Board of Works. All aye, motion carried. (3-0)

#### NEW BUSINESS:

**Request for Driveway and Sidewalk Waivers: John Kremke, Steiner Homes: re: 1127 S. Hobart Rd:** Mr. Kremke was present. This is new construction with the house sitting 175' back from the road. He will pave the first 50' of the driveway once the weather breaks and there are no sidewalks in the area at this time. Mr. Hannigan recommends approval of this request. Motion by Mr. Lain, seconded by Mrs. Longer, to grant the sidewalk waiver for one year or until such time as the City determines the sidewalk must be installed at the owner's expense. All aye, motion carried. (3-0)

Motion by Mrs. Longer, seconded by Mr. Lain, to approve the driveway waiver with the owner agreeing to pave the first 50' from the street of the driveway at the owner's expense. All aye, motion carried. (3-0)

**Request for Sidewalk Waiver: Jose Saevedra, re: 3910 W. 49<sup>th</sup> Ave.:** Mr. Saevedra was not present. Mr. Hannigan noted that there are no sidewalks in the area, and he recommends approval. Motion by Mr. Snedecor, seconded by Mr. Lain, to grant the sidewalk waiver for one year or until such time as the City determines the sidewalk must be installed at the owner's expense. All aye, motion carried. (3-0)

**Request for Street Sign at Rush Street: Sherryl Doerr, 145 Rush Ct:** Mrs. Doerr was present and explained that she lives at 145 Rush Ct. and a new house is being constructed at 145 Rush St. which she can see from her driveway. There is not a street sign for Rush Ct., and she foresees problems with address mix-ups in the future. It was noted that Ms. Scurlock in the Engineer's office has contacted the new owners who have agreed to do a change of address for the property to 137 Rust St. Public Works Supt., Tom Laco, has no objections to putting up a street sign at that location. Motion by Mr. Snedecor, seconded by Mr. Lain, to approve the street sign for Rush Ct. and direct the Public Works Department to install the sign. All aye, motion carried. (3-0)

**Request to Park Car on Unimproved (gravel) Driveway: Tony Santos, 429 S. Joliet Street:** Mr. Santos was not present. Lt. Russo noted that Mr. Santos has 2 drives one of which is gravel. He was parking junk cars on the unimproved driveway but as of today the junk cars are gone and he is in compliance. Lt. Russo does not recommend approving the request. Motion by Mr. Snedecor, seconded by Mrs. Longer, to **deny** the request to park cars on the unimproved driveway. All aye, motion carried. (3-0) The request is **denied**.

**Resolution 2020-01: A Resolution Authorizing the Acquisition of an Automated Side Loader Garbage Truck as a "Special Purchase":** The Resolution was read. Motion by Mrs. Longer, seconded by Mr. Lain, to approve Resolution 2020-01 as presented. All aye, motion carried. (3-0)

**Consideration of Contract Renewal for 2020: Indiana Landmarks:** Mr. Lain noted that there are no changes from last years contract and the Planning and Zoning Departments recommend approval. Motion by Mr. Lain, seconded by Mrs. Longer, to approve the 2020 Contract with Indiana Landmarks as presented. All aye, motion carried. (3-0)

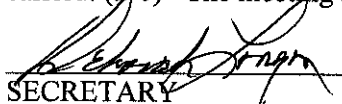
**Consideration of Long-Term Maintenance & Operation Agreement (LTMA): Millco 8158 Ridge Rd. LLC. Arby's Restaurant and Multi-Tenant Commercial Building located near the intersection of SR51 and 37<sup>th</sup> Ave:** Mr. Kingsland was present and recommends approval. Motion by Mr. Lain, seconded by Mrs. Longer, to approve the Long-Term Maintenance & Operation Agreement with Millco 8150 Ridge Rd. LLC. Arby's Restaurant and Multi-Tenant Commercial Building as presented. All aye, motion carried. (3-0)

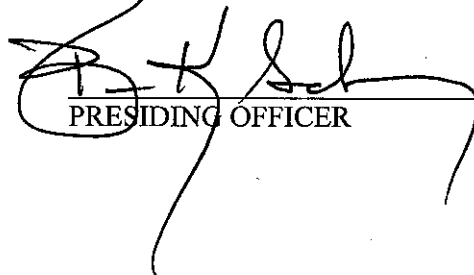
**Consideration of Contract Extension: Annual Paving through 2020: Walsh & Kelly Inc.:** City Engineer, Phil Gralik, was present and said that Walsh & Kelly has agreed to keep their prices the same as last year and he recommends approval. Motion by Mrs. Longer, seconded by Mr. Lain, to approve the contract extension as presented. All aye, motion carried. (3-0)

**Announcements:** Councilman Vinzant addressed the Board requesting a 4 way Stop Sign be placed at the intersection of 2<sup>nd</sup> Street and Pennsylvania. Mr. Snedecor asked Chief Zormier if he could do a traffic study at that location. Motion by Mr. Snedecor, seconded by Mr. Lain, to have the HPD do a traffic study and review this matter at the February 19, 2020 meeting of the Board of Works. All aye, motion carried. (3-0)

Mr. Snedecor asked if there was anyone who wished to address the Board and there was no further response.

**Adjournment:** Motion by Mr. Lain, seconded by Mrs. Longer, to adjourn the meeting. All aye, motion carried. (3-0) The meeting adjourned at 4:16 p.m.

  
SECRETARY

  
PRESIDING OFFICER