

**CHECKLIST FOR SUPPORTING DOCUMENTATION REQUIRED FOR
EVALUATION OF COMPLIANCE WITH STATEMENT OF BENEFITS**

4/19/07 rev

Description of real property improvements and/or new manufacturing equipment:

____ Petitioner shall provide photo(s) of new building constructed with a written description of square footage, building type, exterior finishes, and other pertinent information.

and/or

____ Petitioner shall provide photo(s) of installed new manufacturing equipment with a list itemizing type, purchase price, and installation date.

Estimated Starting and Completion Dates (for buildings only)

____ Petitioner shall provide proof of starting date through a copy of the Building Permit.

____ Petitioner shall provide proof of completion date through a copy of the Certificate of Occupancy.

Estimated Starting and Completion Dates (for new manufacturing equipment only)

____ Petitioner shall provide proof of starting and completion date through a signed affidavit.

Employment and Salaries (for permanent jobs created for a commercial or industrial business)

____ Provide payroll amounts related to a listing of all employees both part-time and full-time by identification number not name.

Employment and Salaries (for temporary construction jobs associated with building activity)

____ Provide a written summary from all contractors employed in the construction stating their work provided and payroll amounts with a listing by identification number or job classification the employees who worked on the project. Certified payroll from each employee may be required to check compliance with common construction wage if such was promised.

Values of Proposed Project (for buildings only)

____ Petitioner shall provide verification of cost of construction through either building permit data or receipts showing payment for labor and materials.

Values of Proposed Project (for new manufacturing equipment only)

____ Petitioner shall provide verification of cost of new manufacturing equipment through receipts showing payment for purchase, shipping, and installation.

Assessed Values of Proposed Project (for buildings and new manufacturing equipment)

____ Petitioner shall provide proof of assessed value as obtained from either the Township Assessor or Lake County Auditor. For real property, this will be the Form 11/ Notice of Assessment.

Other Benefits Promised

____ Petitioner shall be required to document through receipt that supplies or services were bought or engaged from the vendors named or cash donations made to organizations named.

____ Petitioner shall be required to submit additional proof of compliance for other benefits promised depending upon the nature or the benefits as deemed appropriate by the Common Council.